

Privacy notice for Bats in Churches Study participants

Last updated: 04.06.2019

This privacy notice sets out the basis on which we will process any personal data we collect from you, or that you provide to us.

1. Who we are

The Bats in Churches Project is a partnership comprising Natural England, Church of England (Cathedral and Church Buildings Division), Historic England, Bat Conservation Trust (BCT) and Churches Conservation Trust.

Natural England and BCT are joint data controllers for all processing of personal data through the two citizen science surveys within the project; National Bats in Churches Study (NBiCS) and Church Bat Detectives (CBD).

2. Why are we collecting your information?

The Bats in Churches Project partners are collecting your personal data in order to administer and run the two citizen science surveys and keep you informed. When you submit data to either NBiCS or CBD, your name will be included alongside the survey information (including location and time) to form the 'biological record'. We may contact you with queries about the records you provide for the purpose of validating and verifying the survey data. We are also collecting your personal data to provide you with information and feedback on the scheme. In data protection terms, our 'legal basis' for collecting your personal data for use in this way is that we have a 'legitimate interest' under article 6(1) f.

To assess the diversity of the volunteers in the Bats in Churches survey we ask that you provide some sensitive data, including your age group, gender, ethnicity and disability. This information is optional, and you are not obliged to provide it. Our 'legal basis' for collecting your personal data for use in this way is that we have 'consent' under article 9(2) a. This data will be held securely in our database in a separate table to your other personal data, and therefore the information you provide in this section is anonymised.

Note, if you use the BCT website, including setting up an online account, then there will be cookies placed on your computer. These log whether you are a new visitor or a repeat visitor to the site and this is used in Google analytics, and are also used to save you from entering your personal details multiple times. On the NBiCS and CBD online recording pages cookies are essential for authorising your use of your online account. See section on 'Cookies' in main BCT website privacy notice for further details (<http://www.bats.org.uk/pages/terms.html>).

3. How are we storing your information and will we share it?



Historic England



THE CHURCH OF ENGLAND

Bat Conservation Trust

www.bats.org.uk



All of your personal data that we collect will be stored securely on a database (and in paper form if personal data are provided in this format) for the length of the project and a period of ten years after.

The component of your personal data that forms the biological record (i.e. your name, and the location and time of the record) will be kept permanently as part of the scientific dataset.

Biological records produced by the Bats in Churches study may be disseminated to other organisations and individuals worldwide for purposes of scientific research, bat conservation and conservation of historic buildings.

Biological records may also be disseminated for public access under an Open Government License (OGL) (<http://www.nationalarchives.gov.uk/doc/open-governmentlicence/version/3/>). Open data can be downloaded, remixed, and redistributed by third parties. In the event that you withdraw consent, we will remove your name from the open dataset we distribute. Where data are published under an OGL they will be available for use under the terms of the licence by anyone, including outside of the European Union. Other than as set out above, and where we have a legal obligation to do so, we will not share your personal data with anyone else or transfer your data outside the European Union.

4. Your rights and our contact details

You are entitled to access any of your personal data that we hold. You can view and edit the personal data we hold of you by logging in to your account on the BCT NBMP account (<http://nbmp.bats.org.uk/Surveys.aspx>). Alternatively, please contact Claire Boothby at churchesbats.org.uk with as much detail as possible on the information you would like us to provide and we will respond within one month.

You have the right to object to the processing of your personal data where we have relied on public task as the lawful basis for processing. You also have right to request that we restrict or stop processing, rectify or delete your personal data. Where the data we hold have not been supplied by yourself, you are entitled to ask how we obtained the data. Where we have relied on consent as the lawful basis for processing (e.g. listing your name against your records when they are disseminated for public access under an Open Government Licence), you have the right to withdraw your consent at any time. Please contact Claire Boothby at cboothby@bats.org.uk if you wish to progress any of these rights.

If you have any concerns about how your personal data are being used, we will try to answer any questions you have. You have the right to lodge a complaint with the Information Commissioner's Office. You also have the right to an effective judicial remedy against decisions of the Information Commissioner's Office, or against the Bats in Churches project partners.



Historic England



THE CHURCH OF ENGLAND

Bat Conservation Trust





Historic England



THE CHURCH
OF ENGLAND

Bat Conservation Trust



www.bats.org.uk

